Gleneagles Secondary College
Student Information & Timetables
October 2014

Best Wishes for your exams

EXAM NAVIGATOR
If you have any questions regarding the information contained in this booklet please contact:

Jo Tippett
Senior School Leader
tippett.joanne.j@edumail.vic.gov.au

Andrew Barker
Middle School Leader
barker.andrew.a@edumail.vic.gov.au

Lyndal Scolyer
Learning Design Leader
scolyer.lyndal.a@edumail.vic.gov.au
Table of Contents

Exam Guideline and Rules 4
Consequences 5
Approved Materials and Equipment 6
Subject Specific Materials and Equipment 7
Year 11 Exam Timetable 10
Year 10 Exam Timetable 11
Exam Locations 12
Exam Timetable Clashes 13
Travel Subject Exams 13
Exam Guidelines and Rules

Students are required to observe the following guidelines and rules throughout all Gleneagles Exams:

1. Attend school at scheduled exam times
2. Bring photo ID to all exams
3. Be punctual
4. Wear full school uniform
5. Do not talk or communicate in any way with another student during the exam
6. Raise your hand if you require assistance
7. Remain seated for the duration; no one is permitted to leave the exam room prior to the completion of the exam
8. Attend all exams; attendance rolls will be completed
9. You must not be in possession of any electronic devices including mobile phones, MP3 players or iPods
10. Clear water bottles with no labels are permitted
11. Be prepared and bring all essential equipment; equipment will not be available or permitted to be borrowed during the exam
12. Yr. 10 students who do not have a scheduled exam in the morning or afternoon are not required.
13. YR 11 students who do not have a scheduled morning or afternoon exam are not required at school.
14. Yr. 10 and 11 students who have no middle of the day exam, but have a morning and afternoon exam are required to report to the library during period 3 and 4.
Consequences

Lateness

If a student is late they will not be permitted entry to the exam room. Late students will be escorted to an Assistant Principal to complete their exam.
Late students will not be permitted any additional time to complete their exam.

Electronic Devices

If a student is in possession of an electronic device they will have the item confiscated and the student will be escorted to an Assistant Principal.
The Assistant Principal will investigate the breach of rules and assess whether or not the student will complete their exam or receive an ‘N’ result.

Uniform

If a student attends in incorrect school uniform they will not be permitted entry to the exam room.
Students in incorrect uniform will be escorted to an Assistant Principal to complete their exam.
Students in incorrect uniform will not be permitted any additional time to complete their exam.

Behaviour

If a student behaves inappropriately during the exam they will be removed from the room and escorted to an Assistant Principal.
The Assistant Principal will investigate the breach of rules and assess whether or not the student will complete their exam or receive an ‘N’ result.
Approved Materials and Equipment

Exam Supervisors have the right to check materials brought by students into the exam room and remove any unapproved materials for the duration of the exam.

All students must bring photo ID to all scheduled exams.

The following equipment is permitted in all subject exams:

- Pens
- Pencils
- Eraser
- Highlighters
- Sharpener
- Ruler

Equipment must be carried in a clear pencil case, plastic pocket or bound by a rubber band. No colored pencil cases are permitted.

The following equipment is not permitted in any exam:

- White out / liquid paper
- Loose leaf paper

The following equipment is only permitted in some exams (please refer to page 7 – 9 for Subject Specific Materials).

- Dictionary
- Calculator
Subject Specific Materials and Equipment

A number of subjects have specific material and equipment requirements for their exams. Please read carefully the subject specific materials and equipment listed below:

General Maths Unit 1 & 2

- One bound reference
- One approved CAS calculator or CAS software
- One scientific calculator (if required)

Maths Methods CAS Unit 1 & 2 (exam 1)

- Students are not permitted any reference materials eg. Notes, text books or binder books
- No calculators permitted

Maths Methods CAS Unit 1 & 2 (exam 2)

- One bound reference
- One approved graphics calculator
- One scientific calculator (if required)

YR10 Mathematics

- Scientific calculator
- Graphics calculators are not permitted
- One handwritten A4 double sided sheet of summary notes
YR10 Humanities
· Colored Pencils
· Ruler

Chemistry Unit 1 & 2
· Scientific calculator

Physics Unit 1 & 2
· One A4 handwritten double sided notes sheet
· Scientific calculator

YR10 Science
· Scientific Calculator

YR10 Science EALD
· Dictionary
· Scientific Calculator

YR 10 Science Skills
· Scientific calculator

YR 10 and Units 1 & 2 English
· English printed Dictionary
· Thesaurus and essay plans are not permitted

YR 10 and Unit 1 & 2 EALD
· One Bilingual Dictionary
· Electric dictionary not permitted
· Thesaurus is not permitted
Unit 1 & 2 Visual Communication

- Colored pencils, water based pens and markers
- Set square, protractor and compass
- Tee squares, boards and gas sprays are not permitted

Unit 1 & 2 Studio Art

- Colored pencils, water based pens and markers

Year 10 and Unit 1 & 2 German

- Dictionary

Year 10 Fashion Design and Construction

- Coloured Pencils

YR10 EALD Students (Science /Humanities)

- One Bilingual Dictionary
## Year 11 Exam Timetable

<table>
<thead>
<tr>
<th>Day</th>
<th>Subject</th>
<th>Room/Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday 17th Nov</td>
<td>English</td>
<td>SHED 9:13 – 12:23</td>
</tr>
<tr>
<td></td>
<td>English Language, EALD &amp; Literature</td>
<td>SC 9:13 – 11:23</td>
</tr>
<tr>
<td>Tuesday 18th Nov</td>
<td>Physical Education &amp; Geography</td>
<td>SC 8:30 – 10:08</td>
</tr>
<tr>
<td></td>
<td>Chemistry &amp; Studio Art</td>
<td>SC 10:36 – 12:14</td>
</tr>
<tr>
<td></td>
<td>General Maths</td>
<td>SHED 1:17 – 2:55</td>
</tr>
<tr>
<td>Wednesday 19th Nov</td>
<td>Health &amp; Human &amp; Music Performance</td>
<td>SC 8:30 – 10:08</td>
</tr>
<tr>
<td></td>
<td>Global Politics &amp; Media</td>
<td>SC 10:36 – 12:14</td>
</tr>
<tr>
<td></td>
<td>German</td>
<td>D4</td>
</tr>
<tr>
<td>Thursday 20th Nov</td>
<td>Visual Communication, Legal Studies &amp; Food &amp; Technology</td>
<td>SC 8:30 – 10:08</td>
</tr>
<tr>
<td></td>
<td>Sociology &amp; Information Technology</td>
<td>SC 10:36 – 12:14</td>
</tr>
<tr>
<td></td>
<td>Business Management &amp; Biology</td>
<td>SC 1:17 – 2:55</td>
</tr>
<tr>
<td>Friday 21st Nov</td>
<td>Math Methods – Exam 2</td>
<td>SC 8:30 – 10:08</td>
</tr>
<tr>
<td></td>
<td>Psychology &amp; Physics</td>
<td>SHED 10:36 – 12:14</td>
</tr>
</tbody>
</table>
# Year 10 Exam Timetable

<table>
<thead>
<tr>
<th>Monday</th>
<th>STUDY DAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>17th Nov</td>
<td></td>
</tr>
<tr>
<td>Tuesday</td>
<td>English</td>
</tr>
<tr>
<td>18th Nov</td>
<td>SHED @ 10:13 – 12:23</td>
</tr>
<tr>
<td></td>
<td>10E in D6</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Humanities</td>
</tr>
<tr>
<td>19th Nov</td>
<td>SHED @ 8:30 – 10:08</td>
</tr>
<tr>
<td></td>
<td>10E in D6</td>
</tr>
<tr>
<td></td>
<td>Science</td>
</tr>
<tr>
<td></td>
<td>SHED @ 10:36 – 12:14</td>
</tr>
<tr>
<td></td>
<td>10E in D6</td>
</tr>
<tr>
<td></td>
<td>Elective Block (10.4)</td>
</tr>
<tr>
<td></td>
<td>SHED @ 1:17 – 2:55</td>
</tr>
<tr>
<td>Thursday</td>
<td>General Maths</td>
</tr>
<tr>
<td>20th Nov</td>
<td>SHED @ 8:30 – 10:08</td>
</tr>
<tr>
<td></td>
<td>Maths</td>
</tr>
<tr>
<td></td>
<td>SHED @ 10:36 – 12:14</td>
</tr>
<tr>
<td></td>
<td>Physical Education</td>
</tr>
<tr>
<td></td>
<td>SHED @1:20 – 2:30</td>
</tr>
<tr>
<td>Friday</td>
<td>Elective Block (10.3)</td>
</tr>
<tr>
<td>21st Nov</td>
<td>SHED @ 8:30 – 10:08</td>
</tr>
<tr>
<td></td>
<td>VCE Biol, VCE Bus. Man, VCE HHD, VCE IT, VCE Physical Education, Commerce Law, EAL, German, Media, Psychology, Indonesian, Global Studies, World cinema, Fashion Design</td>
</tr>
<tr>
<td></td>
<td>Information Technology C2</td>
</tr>
<tr>
<td></td>
<td>Technology Wood &amp; Metal, Glass – T2, T4</td>
</tr>
</tbody>
</table>
Exam Locations

SHED – Shed
SC – VCE Study Centre
A5 – A5 Classroom
C2 – C2 Classroom
D4 – D4 Classroom
D6 – D6 Classroom
D7 – D7 Classroom
MUS – Music Room
PD2 – PD2 Classroom
T2 – T2 Classroom

YR 10 and 11 students are only required to attend school for their scheduled exams during the examination period

Exam Clashes

If you have any exam clashes within your timetable you must see Miss Tippett (yr11) or Mr. Barker (yr10) to make alternative arrangements. It is your responsibility to seek alternative arrangements and you must do so by Friday 14th November.

Travel Subject Exams

If you travel to Hallam or Fountain Gate for a Travel Subject you will complete your exam at Gleneagles. You need to see Miss Tippett to make arrangements for an individual time to complete your travel exam. It is your responsibility to make these arrangements and you must do so by Friday 14th November.